

## Privacy Statement: Camera Surveillance Register

Hotel Savonsolmu informs its customers about its camera surveillance via notifications at its entrances. The Camera Surveillance Register privacy statement is available on Hotel Savonsolmu's website and at the hotel's reception at the controller's address.

### **1. Controller**

Hotelli Pieksämäki Oy / Hotel Savonsolmu  
Toikantie 9,  
FI-76100 PIEKSÄMÄKI  
+358 207 290 290  
info@savonsolmu.fi  
Business ID: 1048780-1

### **2. Contact for register issues**

Email: tietosuoja@savonsolmu.fi

### **3. Name of the register**

Hotel Savonsolmu's Camera Surveillance Register

### **4. Purpose of personal data processing**

Camera surveillance is carried out in the hotel's public areas 24/7. The surveillance material constitutes a personal data register as per the Personal Data Act.

The purpose of the camera surveillance is to:

- \* increase the safety of personnel and customers
- \* protect property
- \* prevent crimes
- \* help investigating performed crimes
- \* monitor the maintenance of the property's condition and order with regard to vandalism

The camera surveillance monitors in real time the monitoring points that are necessary with regard to safety and access control.

### **5. Data content of the register**

The data content includes video material with the required technical data:

- \* the location of the camera
- \* the time and date of the moment of recording

### **6. Regular data sources**

The register data is collected only from the installed camera surveillance system, and the register is not connected to any other data sources.

### **7. Disclosure and transfer of data**

The camera surveillance data is processed and disclosed to authorities only in situations related to those described in Section 4.

### **8. Transferring data outside of the EU or the EEA**

The data are not transferred outside of the EU or the EEA.

## **9. Retention period and erasure of data**

The camera surveillance video material is erased automatically. The register data (recordings) are stored for 3 months at the most. If damage to property or other criminal activity is reported during the retention period, the recording shall be retained for as long as is required for investigating the crime.

## **10. Principles of register protection**

### 1) Manual data

The register does not contain manual data.

### 2) Data saved on IT systems.

Only the personnel of Hotelli Pieksämäki Oy / Hotel Savonsolmu for whom it is necessary to access the data in order to carry out their duties have access right to the data. The employees have user IDs and passwords.

The data are stored within Hotel Savonsolmu's closed network which is protected by a firewall.

## **11. Right of inspection**

In compliance with the Personal Data Act, everyone has the right to inspect recordings concerning them. In order to find a piece of data, the request concerning the right of inspection must include information about the place where the recording has taken place and as precise a time as possible. Present the request via a letter bearing your handwritten signature addressed to the controller. It is recommended to include your picture to the request.

The recordings containing material of the point of time which the inspection request concerns are retained for a period longer than the normal retention period until the material is no longer needed.